Library Resource Builder allows instructors, teaching assistants and course builders in Blackboard to create curated reading lists for their classes using the library's databases. Instead of downloading an article and then uploading it onto Blackboard or trying to find a separate permanent link, Library Resource Builder links directly to materials through the library's resources.

From the Build Content menu, select Library Resource Builder.
In the Create Library Resource Builder form give the item a name. This is the only required field. Click Submit.

**Create Library Resource Builder**

* Indicates a required field.

**INFORMATION**

* Name
  
  Faculty Workshop Readings

Color of Name

- Black

You will see your newly created item with the name you gave it in the content area. Click on the title to activate the tool.

The tool pulls directly from SHU library's QuickSearch, which searches across the library's resources to include books, ebooks and articles in the results. From the main search in the Blackboard tool, you have the option to search by keyword, author or title, depending on whether you are browsing or searching for a specific item. Select the radio button to correspond with the search you want to do.
Remember: the search in Library Resource Builder acts the same as any other library database search. The more specific you are in your initial search, the more relevant your search results will be. You can use Boolean operators (AND, OR, NOT) in your search string to help with relevance.

Some of the options to consider when searching for materials to add to your reading list:

- **Select Catalog Only**, when searching for Books and ebooks. Physical books are accessible only at the library, but adding the record to the reading list will help students find it in the library.
- **Select Peer-Reviewed** to narrow down the results to only journal articles from peer-reviewed Academic Journals.
- **Institutional Repository Only** will display results from SHU library's Digital Commons, along with other open access university and state repositories. The results will include government documents and some dissertations and theses.
Expand the other options by clicking on the blue plus sign next to each sub-category. Some of the more relevant options include:

- **Source type**: to narrow down to only Academic Journals, Books, eBooks, News, etc.
- **Publisher**: you might be interested in looking at a specific publisher that is known for the topic you have searched.
- **Content Provider**: because this search box is searching across a wide swath of the library’s databases, you can narrow down to a discipline-specific database by selecting one listed in Content Provider.

Once you are satisfied with the search, you can start looking more closely at the results and add to your reading list.

Adding to the reading list is very easy. Below each search result is a button that says Add to Reading List. Once you click on it, it changes to Remove from Reading List.
To learn more about each item before adding it to a list, click on the title. The next page will display more information, including the authors, related subjects and the abstract (if provided).

Certain items have full-text available right from the record. Others will have a Full Text Finder link, or another available link to connect the record to the full-text.

Once you are finished selecting the items for your Reading List, click on the See Current Reading List link at the top of the page.
In your reading list, you will see the selected items as you scroll down. Each item has an optional notes field, where you can add notes to your students about the content. If you want to add a Sort Order, you can number the readings as you see fit, otherwise they are listed alphabetically.

**BEYOND SIMPLE PARTICIPATION: PROVIDING**

*By: WAGGETT, REBECCA J.*, *JOHNSTON, PATRICIA*, *JONES, LES*

*Education, 00131172, Published: 06/01/2017, Vol: 137, Issue: 4, Start*

Full Text

Add Notes ▼

Characters remaining: 5000

Save Notes
Above your selections are several options to add to the list you created using the database search.

- **Search Library Resources** will take you back to the search page.
- **Import from Existing List** will take you to all the lists that you have previously created that are Private, as well as any lists that someone else might have created but that are Public.
- **Import from EBSCO folder** allows you to import bibliographic information from an Ebsco folder you may already have.
- The default setting for lists is **Private**. That means only you can see them and reuse them. Clicking on Private will toggle the setting to **Public**, which means anyone using Library Resource Builder at SHU will be able to see your list and use it in their own course(s).
- **Add Folder** will create a folder that you can then drop readings into from your list.
- **Add Text or Instructions** will add comments to the list generally and can be useful when referencing reading that is not electronically available, like a textbook or reader.
- **Add Web Resource** allows you to add a URL for an online reading that is not available through the databases.

**Things to keep in mind:**
- Do not use any special characters when naming your Library Resource Builder. This will cause the tool to stop working.
- You can create a list once and then reuse it in any of your classes.
- If you are interested in sharing lists with other instructors, remember to set the list to Public.